

DRAFT

Upton Snodsbury Parish Council Annual Parish Meeting

Minutes Tuesday 19th May 2026, 7.00pm Upton Snodsbury Village Hall

Parish Councillors Present: Paul Seymour (PS - Chairman), Mark Hobson (MH), Marc Lawton (ML), District/County Cllr L Robinson.

Clerk/RFO: Nicola Harding

In attendance: No parishioners

Apologies:

Received from Cllr Britton & Cllr Grainger.

Approval of minutes 20th May 2025:

Proposed Cllr Lawton, seconded Cllr Hobson, all in favour to approve the minutes – these were signed as accurate by the Chairman.

Chairman’s report 2025/26:

Cllr Seymour provided a summary of the Legacy Project activities of the Parish Council during the year, thanking all Cllrs for their time and input in support of the parish council and its activities. Thanks were extended to the Chairman for his work in coordinating the parish car park project.

District & County Cllr report:

Cllr Robinson’s annual report was circulated to Cllrs for their attention ahead of the meeting and is appended to the minutes. A copy will be made available for parishioners online via: [Home | Upton Snodsbury Parish Council](#)

Cllr Robinson summarised her report, providing updates about Local Government Reorganisation and likely timescales, in addition to the development proposals associated with Worcestershire Parkway as part of the South Worcestershire Development Plan Review (SWDPR.)

Speeding: A422 – Cllr Robinson has received positive updates from the Senior Highways Liaison Officer at WCC, who has liaised with the Safer Roads Partnership (SRP) on the Council’s behalf. The SRP have agreed to fund the siting of a speed enforcement van through funding from the Police & Crime Commissioner at the site opposite the Owls Homes development. This funding will include the van and grass creating for its positioning. A request for a likely timescale was noted as this is pertinent ahead of a decision pending regarding the future one or two Unitary Council model approved.

Coventry Arms: Cllr Robinson has spoken with the developer of the site and planning officer, in an attempt to ensure that the site is tidied as a gateway entrance to the village.

Updates were requested regarding the footpath resurfacing at the church which was recently actioned. The Chairman agreed to establish if this has now been completed.

Action: Cllr Seymour.

Village Hall Committee:

The Chairman of the committee had provided an updated project slate and costing sheet which was shared with the Chairman, informing the Council of current progress and quotes sourced for consideration and approval by the Parish Council, utilizing the Community Legacy Grant funding awarded by WDC. It was agreed that the Parish Council Chairman would liaise with the Chairman of the VHC regarding remaining quotes and update the Council, enabling Cllrs to approve a contractor for the flooring, infra-red heating and acoustics. It was also agreed that the Clerk would provide these new updates to the Community Engagement Officer associated with the project at WDC.

Action: Cllr Seymour/Clerk.

The meeting closed at 7.15 pm.

Signed
Chairman

Date.....