

TO MEMBERS OF UPTON SNODSBURY PARISH COUNCIL

You are duly required to attend the next meeting of the Parish Council to be held on
Tuesday 10th March 2026
in Upton Snodsbury Village Hall at 7.30pm

Parish Councillors: Paul Seymour (Chair), Alan Grainger AG (Vice-Chair), Debbie Waters DW, Mark Hobson (MH), Zoe Collins (ZC), Jeremy Britton (JB), Marc Lawton (ML.)

Clerk/RFO: Nicola Harding

AGENDA

26/29 Apologies for absence: To receive apologies and to approve reasons for absence.

26/30 Declarations of Interest:

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.
- d. Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

26/31 Parishioners' comments

Meeting adjourned for Public Question Time.

26/32 Minutes: To consider the approval of the minutes of meeting held on Tuesday 21st January 2026. (attached)

26/33 Progress reports: for information

- a. PS – Grass-cutting
- b. AG – Lengthsman/Footpaths
- c. ML – VAS/Highways
- d. DW/PS - Legacy Project
- e. MH – Data & Digital compliance

26/34 To consider & approve Parish Council IT policy

26/35 To consider future play area funding

26/36 Finance

- a) Current Balances
- b) To consider payments to be made as on the attached list

26/37 Planning

26/38 Correspondence for information: To note the attached appendix of items which have been circulated or will be available for inspection at the meeting.

26/39 Reports

District/County Cllr Councillor Linda Robinson

26/40 Councillors' reports and items for future agendas

26/41 Date of next meeting: To be agreed

Nicola Harding

Clerk to the Parish Council

Meeting Tuesday 10th March 2026
Detail Information as at 3rd March 2026

Item 26/33, Progress reports	<p>a. PS – Grass-cutting: Cutting areas & quote for 2026/27 to be agreed</p> <p>b. AG – Lengthsman: Updates on latest work-plan & reports Footpaths: Rotting footpath post for PROW US-533 reported by lengthsman reference # 105268</p> <p>c. ML – VAS/Highways: Updates regarding speed data extraction</p> <p>d. DW/PS - Legacy Project Updates – Updates from meeting with WDC/Village Hall</p> <p>e. JB - Village Hall updates</p> <p>f. MH/Clerk – PC website & email updates</p>																																										
Item 26,34 IT policy	Cllrs to consider & approve IT policy as requirement under Data & Digital compliance for year ended 31 st March 2026 – circulated for information by Cllr Hobson.																																										
Item 26,35 USPRA	To consider future funding of the play area – email circulated to Cllrs 5/3/26.																																										
Item 26/36, Finance	<p>a) Current Balances at 3rd March 2026</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Business Account:</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£42,905.51</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£42,905.51</td> </tr> </table> <p>b) Payments to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Lengthsman February invoice</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£176.00</td> </tr> <tr> <td>Salary February 2026</td> <td></td> <td style="text-align: right;">£366.17</td> </tr> <tr> <td>Energy expenses February 202</td> <td></td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Lloyds monthly service charge</td> <td></td> <td style="text-align: right;">£4.25</td> </tr> <tr> <td>Village hall hire January 2026</td> <td></td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Village Hall hire March 2026</td> <td></td> <td style="text-align: right;">£24.00</td> </tr> <tr> <td>Expenses: Printing Ink share</td> <td></td> <td style="text-align: right;">£21.21</td> </tr> <tr> <td>Salary March 2026</td> <td></td> <td style="text-align: right;">£366,17</td> </tr> <tr> <td>Energy expenses March 2026</td> <td></td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£1,005.80</td> </tr> </table> <p>c) Income to report:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">WCC Lengthsman January 2026</td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">£176.00</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">£176.00</td> </tr> </table>	Business Account:		£42,905.51		TOTAL	£42,905.51	Lengthsman February invoice		£176.00	Salary February 2026		£366.17	Energy expenses February 202		£12.00	Lloyds monthly service charge		£4.25	Village hall hire January 2026		£24.00	Village Hall hire March 2026		£24.00	Expenses: Printing Ink share		£21.21	Salary March 2026		£366,17	Energy expenses March 2026		£12.00		TOTAL	£1,005.80	WCC Lengthsman January 2026		£176.00		TOTAL	£176.00
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Item 26/37, Planning	<ul style="list-style-type: none"> • W/23/02209/FUL: Land off Chapel Lane - Construction of 25 homes alongside provision of a new access road, SUDs and landscaping features – <i>amendments and new information available on the planning portal – any new comments in relation to these to be received by 10 March 2026.</i> • W/24/02494/FUL: Land at (OS 9403 5345) Peopleton Lane - Alterations and surfacing of vehicular access and track with installation of gates (retrospective) – any further comments to be agreed for submission. A full assessment by WCC Highways authority was submitted in October 2025. <i>Any further comments to be agreed.</i> • W/24/01103/OUT: Land at (OS 9463 5414) Naunton Road - A planning appeal has been lodged with The Planning Inspectorate and representations have been submitted by a planning consultant on 5 November 2025. <i>Revised date of the appeal confirmed for 14 April 2026 at 10am.</i> • W/25/02749/FUL: 2no. three bedroom dwellings, Land and Buildings at (OS 9444 5446), Croft Road: <i>application withdrawn 27/2/26.</i> • W/26/00248/PIP: Land At (Os 9438 5460), Maidenway Lane, Permission in Principle for residential development of up to 5 dwellings: <i>Comments by 6 March.</i> 																																										
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WCC	Details received of County Council 26/27 Budget Engagement meeting 23/2/26.																																										